UTS Insearch
UNIVERSITY OF TECHNOLOGY SYDNEY

Domestic application form

For help completing this form please refer to the Application Guide on the reverse side of this page.
Applicants should refer to **insearch.edu.au** for detailed information about applying, course information, fees and student life.

Please complete all sections in BLACK INK using CAPITAL LETTERS.

Personal Information

Title ☐ Mr ☐ Mrs ☐ Ms ☐ Miss

Family name _____

Given name(s) _____

Previous name _____

(If different from the name shown above you must attach certified documentary evidence)

Date of birth [Day] [Month] [Year]

Country of birth _____

Citizenship _____

(If you are not an Australian citizen, Australian permanent resident or New Zealand citizen you must complete the international application form)

Are you of ☐ Aboriginal origin ☐ TSI origin ☐ Both

If you are an Australian permanent resident, what is your visa subclass? _____

Main language spoken at permanent home residence _____

Home address _____

City _____

State / Postcode [State] [Postcode]

Home phone [Area code] [Phone number]

Mobile phone [Phone number]

Email _____

Special Needs

Do you have a disability or ongoing medical condition that may require extra support and specific facilities?

☐ **No** ☐ **Yes** ▸ *Provide details in the box below:*

_____

Academic Degree Selection

Preferred degree at UTS

Degree _____

Major _____

Select a diploma pathway into UTS
(Select stream where relevant)

☐ **Business**

☐ **Communication**
  ▸ ☐ Public Relations
  ▸ ☐ Digital and Social Media

☐ **Design and Architecture**
  ▸ ☐ Design
  ▸ ☐ Architecture

☐ **Engineering**

☐ **Information Technology**

☐ **Science**
  ▸ ☐ Life Sciences
  ▸ ☐ Physical Sciences

Select your diploma duration

☐ **Accelerated**
2 semesters – 8 months

☐ **Standard**
3 semesters – 12 months

☐ **Extended**
4 semesters – 16 months

When do you plan to start your diploma program?

Start date _____

Academic History

Secondary school

Name _____

Country _____

Highest level of study _____

☐ In progress ☐ Complete

Other qualifications

Name _____

Country _____

Highest level of study _____

☐ In progress ☐ Complete

Declaration

- I consent that Insearch Limited collects my personal information for the purpose of student recruitment, administration and as required or authorised by law, which may be disclosed to UTS, government departments and other authorised third parties. The Insearch Privacy Policy is available on the Insearch website and contains information about how to access and correct personal information and make privacy complaints, and how we will deal with those complaints

- I confirm that all the information and supporting documents provided with this application are true and correct and I will inform Insearch Limited immediately of any changes to the information I have given

Print name _____

Student's signature _____

Date [Day] [Month] [Year]

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Domestic application guide

Course information

What is a diploma program?

UTS Insearch diplomas are designed in collaboration with UTS, and in most cases, are equivalent to the first year of study in a UTS undergraduate degree. Based on successful completion of a diploma program, with the required GPA, UTS Insearch students can fast track into undergraduate study at UTS.

Course dates 2019/2020

The below course dates and fees are correct at time of printing. All course fees are specified in Australian dollars. Changes to fees, dates, and course information may occur at any time without notice. Please visit **insearch.edu.au** for the latest UTS Insearch course information and **uts.edu.au** for the latest UTS course information.

UTS Insearch diplomas

INTAKE	START	FINISH	FINISH	FINISH
		Accelerated (2 Semesters)	Standard (3 Semesters)	Extended (4 Semesters)
March 2019	11 March 2019	20 Sept 2019	17 Jan 2020	05 June 2020
June 2019	24 June 2019	17 Jan 2020	05 June 2020	18 Sept 2020
October 2019	08 Oct 2019	05 June 2020	18 Sept 2020	15 Jan 2021

UTS courses*

INTAKE	TYPE	START	FINISH
SEMESTER 1 2020	Orientation	17 Feb 2020	06 March 2020
	Classes	09 March 2020	27 June 2020
SEMESTER 2 2020	Orientation	27 July 2020	31 July 2020
	Classes	27 July 2020	14 Nov 2020

*Not all UTS courses start and end on these dates. Please visit www.uts.edu.au for the dates of your UTS degree.

Course fees 2019

UTS Insearch diplomas
Diploma of: Business, Communication, Design & Architecture, Engineering, Information Technology, Science

COURSE	SEMESTERS	2019 FEES
Accelerated	2 Semesters	$31,000 per diploma
Standard	3 Semesters	
Extended	4 Semesters	$37,500 per diploma

FEE-HELP is available for eligible students in paying part or all of their diploma tuition fees. A Request for a FEE-HELP loan Non-University higher education providers form can be obtained from the UTS Insearch Student Centre. Semester fees will increase in line with annual increases by calendar year. If your studies span over two calendar years, you will pay each semester fee according to that year.

Special needs information

What is special needs and why is it important?

Special needs applies to all students with disabilities and ongoing medical conditions. We are committed to supporting the educational needs of all enrolled students including those who have special needs. By providing us with correct and detailed information about any special needs you have, we are able to ensure that we have the correct resources and can support you. Please ensure you advise us when completing your application form. You will need to include medical certificates or other relevant supporting documentation as part of your application.

How to apply

1 Complete the application form

Please read this guide carefully to ensure your application has been completed correctly.
Or you can apply directly online:

domestic-apply.insearch.edu.au

If you require further help, please email: courses@insearch.edu.au

2 Attach documentation

Confirm you have attached relevant, certified copies of the following documents:

- ☐ Final high school results
- ☐ Academic transcripts of any university or tertiary institution
- ☐ Official documents confirming any name changes (if applicable)
- ☐ Passport/visa documentation if applicable

Who can certify my documents?

Documents can be certified by either a Justice of the Peace, Public Notary, Insearch staff, approved Insearch agent, or an issuing Institution. If your original document is in a language otherthan English you must provide a certified translation of it.

3 Submit your Application

	By email	registrar@insearch.edu.au
	In person	UTS Insearch Student Centre Ground Floor, 187 Thomas Street Sydney NSW 2000
	By post	UTS Insearch Student Admissions PO Box K1085 Haymarket NSW 1240 Australia

4 How to accept your offer

If your application is successful, we will send you a letter of offer (or a provisional offer letter if there are any outstanding entry requirements or any outstanding documentation).

Your letter of offer will contain detailed instructions on how to accept your offer. In order to secure your offer, you will need to accept it and either pay your fees or apply for FEE-HELP (if eligible).

Note that accepting your offer and applying for FEE-HELP is done online via eStudent. If under 18 years of age, the acceptance form needs to be signed by you and your parent/guardian and returned as outlined in the offer. You may still apply for FEE-HELP online.

Need more information?

W insearch.edu.au
T +1800 896 994 (within Australia)
T +61 2 9218 8700 (outside Australia)
E courses@insearch.edu.au