

Frequently asked questions for prospective students

Question	Answer
<p>I'm a diploma student. What will my study load look like?</p>	<p>You'll study around 12 hours, per subject, per week.</p> <p>Hours of study per subject</p> <p>12 hrs/week:</p> <ul style="list-style-type: none"> 6 Self-study including pre-reading, independent learning activities and post-tutorial review 2.5 Live face-to-face learning 2 Assessments 1.5 Online Teacher interaction <p>12 Total</p> <p>The number of subjects per semester depends on what stream you're studying, i.e. whether this is accelerated, standard or extended. Find out more about how you will learn.</p>
<p>What is the study load for each stream, i.e. number of hours for Accelerated, Standard or Extended?</p>	<p>Accelerated: 8 months (2 semesters)</p> <p>Accelerated programs have an average of 5 subjects per semester, depending on the program you choose*. This means your study load is up to 60 hours per week, including up to 13 hours of face-to-face learning.</p> <p>Accelerated: 8 months (2 semesters) 5 subjects per semester</p> <p>Up to 60 hrs/week</p> <ul style="list-style-type: none"> 30 Self-study including pre-reading, independent learning activities and post-tutorial review 12.5 Live face-to-face learning 10 Assessments 7.5 Online Teacher interaction <p>60 Total hours per week*</p> <p>Standard: 12 months (3 semesters)</p> <p>Standard programs have 3 to 4 subjects per semester, depending on the program you choose*. This means your study load is 35 to 40 hours per week, including up to 8 hours of face-to-face learning.</p> <p>Standard: 12 months (3 semesters) 3 to 4 subjects per semester</p> <p>35 to 40 hrs/week</p> <ul style="list-style-type: none"> 18 Self-study including pre-reading, independent learning activities and post-tutorial review 7.5 Live face-to-face learning 6 Assessments 4.5 Online Teacher interaction <p>36 Total hours per week*</p>

Question

...continue

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Answer

Extended: 16 months (4 semesters)

Extended programs have up to 3 subjects per semester, depending on the program you choose*. This means your study load is 35 to 40 hours per week, including up to 8 hours of face-to-face learning.

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35 to 40 hrs/week

18 Self-study including pre-reading, independent learning activities and post-tutorial review

7.5 Live face-to-face learning

6 Assessments

4.5 Online Teacher interaction

36 Total hours per week*

*Number of subjects per stream varies per program. Check the following student course guides for more information.

[Domestic student prospectus](#)

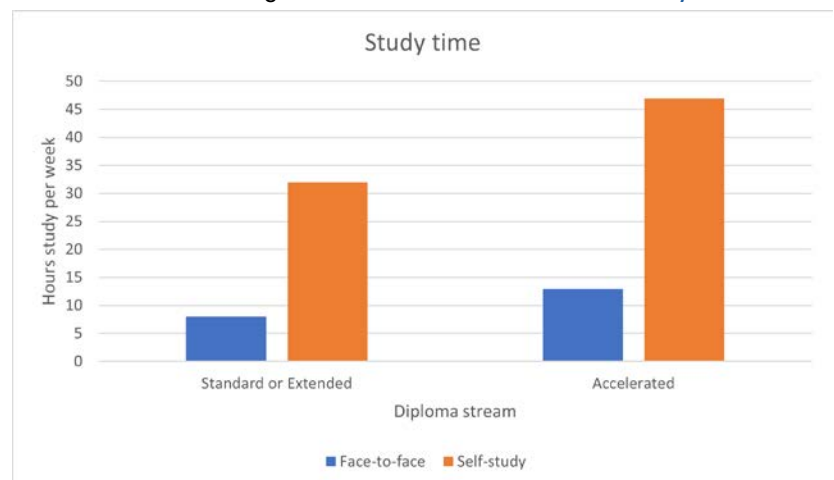
[International student prospectus](#)

As a full-time Standard or Extended diploma student, you should spend about 35-40 hours a week on your studies, made up of face-to-face class time and independent learning activities.

This includes up to 8 hours of face-to-face learning per week, with the remaining 27 to 32 hours a week dedicated to self-study for pre-reading before class, completing assignments and learning activities between tutorials, online teacher interaction and discussion, post-tutorial activities and reviewing material.

If you're a full-time Accelerated diploma student, you should spend up to 60 hours a week on your studies, made up of face-to-face class time and independent learning activities.

This includes up to 13 hours of face-to-face learning per week, with the remaining 47 hours a week dedicated to self-study for pre-reading before class, completing assignments and learning activities between tutorials, online teacher interaction and discussion, post-tutorial activities and reviewing material. Find out more about [how you will learn](#).



Question	Answer
When are classes held?	<p>Most classes are held from Monday to Friday between 8:30AM and 6:00PM. Certain science lab classes are held from Monday to Friday between 5:30PM and 8:30PM or Saturday 9:00AM to 12:00PM. These times are a guide only and may be subject to change.</p> <p>There are classes that are compulsory to attend at fixed times. For other classes, you'll get to choose an available time that suits. You can find out more when you enrol and set up your class timetable. Check our Important Dates page for enrolment dates.</p>
Do I have to attend class on campus everyday Monday to Friday (or in the case of some science classes, Monday to Saturday)?	<p>Not necessarily. There are compulsory classes that you must attend on the scheduled time and day. For all other classes, you'll be able to choose from a number of times to customise your schedule. You'll have room in your schedule for socialising, some part-time work and/or extra-curricular activities, but remember: this is full-time study, and it needs to be your priority.</p> <p>Here are examples of what your timetable may look like.</p>
When can I enrol and set up my class timetable?	<ul style="list-style-type: none"> ● Enrolment for academic students (UTS Foundation Studies, diploma, graduate certificate/pre-master's) opens two weeks before the semester starts. You must self-enrol in your classes through eStudent. ● For Academic English (English Language Program) students, we will handle your enrolment for you, and you will receive your timetable the Friday before classes start. <p>Check our Important Dates page for enrolment dates.</p>
How many days am I expected to be on campus?	<p>This depends on your program, but on average, students have up to four days of on-campus classes.</p> <p>Here are examples of what your timetable may look like.</p>
Is it possible to do part-time study so I can continue to work full-time?	<p>Domestic students</p> <p>If you're a domestic diploma student, you're allowed to enrol part-time providing you can complete your course as described in the Academic Course Progression Policy.</p> <p>International students</p> <p>If you're an international student, you must enrol in a full-time study load. This is a condition of your visa. See the Completion Within Expected Duration of Study Policy.</p> <p>The only exception to this condition – and only in rare cases – is if your study load has been reduced as part of an Intervention strategy*.</p> <p><small>* An Intervention strategy is the process of identifying and supporting students who, because of poor performance, are identified as being at risk of failing to make satisfactory academic progress.</small></p>

Question

Are all classes compulsory to attend?

Answer

Regular attendance in every class is very important to your academic progress. Good attendance is a requirement for both domestic and international students, but for international students it's also a student visa requirement. We also monitor all UTS College students on academic progress.

Remember to [use our support services regularly](#) to maximise your academic progress. As an independent learner, it's up to you to decide what services you use and when, and how often you use them. All these services are covered in your fees, so we encourage you to make the most of them.

Domestic students

Diploma students

There's no attendance policy for domestic students, but, like all UTS College students, you will be monitored on your progress. Attendance and academic progress go hand in hand: the more effort you make to attend classes and do the work, the greater the chance you have of academic success.

If you're missing classes and not making satisfactory academic progress, a Student Success Adviser will contact you as part of an intervention strategy to get you back on track. But 'prevention is better than cure', so keep a good attendance record from the beginning, right through to the end of your studies to increase your chances of success.

International students

English Language and UTS Foundation Studies students

You must have a minimum 80% attendance. This is a condition of your visa. [Read the attendance policy for English Language and UTS Foundation Studies students.](#)

Diploma and graduate certificate/pre-master's students

There is no attendance policy, but all UTS College students are monitored on their progress.

Attendance and academic progress are connected: the more effort you make to attend classes and do the work, the greater the chance you have of academic success.

If you're missing classes and not making satisfactory academic progress, a Student Success Adviser will contact you as part of an intervention strategy. To maintain good academic progress, keep a good attendance record from the beginning, right through to the end of your studies to increase your chances of success.

What are unacceptable reasons to miss class?

Personal reasons such as weddings, holidays, sports or hobbies are not acceptable reasons for missing classes. It's also important that you arrive on time for class.

Lateness to class disrupts your studies and your classmates. You must attend the specific class you have enrolled in, or you will be marked absent. You can't change your tutorial without your Program Manager's approval. UTS College reserves the right to alter any student's timetable.

Question

What if I'm unable to attend classes due to sickness, an accident or family bereavement?

Answer

If you're unable to attend classes for any reason (including illness, hospitalisation, a police matter, or family emergency), you need to contact the UTS College Student Centre through [Ask UTS College](#).

Absence due to illness

If you're absent due to illness, you'll need a medical certificate which should include the dates that you were absent from class due to illness.

Medical certificates

A medical certificate is issued by a registered medical provider such as a hospital, doctor, dentist (emergency appointments only), psychiatrist or psychologist.

Medical certificates can't be purchased online or from friends. UTS College does not accept certificates from alternative medical practitioners such as herbal practitioners, acupuncturists, Chinese therapists, massage therapists, iridologists, psychics etc.

The medical certificate must be the original and must state the practitioner's provider number. This documentation should be provided to the UTS College Student Centre on your first day back after your absence and must not be backdated. For international students, UTS College is required by law to have documentary evidence of the circumstances that prevented you from attending class.

For international students, providing documentation is essential to make sure that your student visa is not cancelled. Documentation includes medical certificates, a police report or in the case of a loss in the family, a death certificate or statement from a funeral home. For domestic students, documentation is required to support any claim that your ability to study has been seriously affected and you need special consideration.

Are my classes going to be lectures?

We know what you're thinking: why attend class if it's a boring old lecture where you're one of hundreds of students in one room with a teacher talking at you. Who's going to know if you're not there? Well, we don't do big lectures. All of our classes (tutorials, pracs and labs) are less than 20 students, and very interactive, so if you're absent – we'll notice.

That may sound a bit like high school, but we're different. We offer a new model of learning called [Learning.Connected](#) which puts you, the student, at the centre. It's designed to equip you with the tools you need to become a confident, independent learner so you can progress from high school to university smoothly.

Being an independent learner isn't something that comes naturally to everyone, and it's why the move from high school to uni can come as quite a shock. But with the right support from us and full commitment from you, we'll show you how to become a better student so you can succeed at UTS and beyond.

Remember, your success at UTS College isn't one-sided. It doesn't come down to simply how we support you. It also depends on what effort you put into your studies. Let's work together to get you where you need to go!

[Hear from other students](#)

[How Learning.Connected is different](#)

[Timetable examples](#)

[What your subjects will look like](#)

[All your questions about Learning.Connected answered](#)

Question	Answer
Do you record classes so if I miss a class, I can rewatch at another time?	<p>No, we don't record classes as they're face-to-face and activity-based, rather than online. It isn't useful to record a face-to-face class format, because:</p> <ul style="list-style-type: none"> a) if some students know they're being recorded they might be reluctant to participate, and b) you really "have to be there" and benefit by attending and being active in the classroom to help you fully understand the content.
If I miss a class, can I source the class notes and what content was covered?	<p>Yes. We provide the class content and activities on Canvas. This is to help all students review the content after attending class. So if you happen to miss a class, we recommend you review the content on Canvas and contact your teacher or Academic Coordinator to follow-up on any information you missed that might not be covered in the class notes.</p>
What is the minimum attendance requirement for students (domestic and international)?	<p>Domestic</p> <p>There's no minimum attendance requirement, however we do monitor your academic progress.</p> <p><i>Refer to Q&A #9 for more details.</i></p> <p>International</p> <ul style="list-style-type: none"> ● For Academic English (English Language) and UTS Foundation Studies students, you are required to attend a minimum 80% of your classes, where you'll be marked on attendance. The minimum attendance rate is for your visa requirements. We will also monitor your academic progress. ● For diploma and pre-master's students, there is no minimum attendance requirement. However, we do monitor your academic progress. <p><i>Refer to Q&A #9 for more details.</i></p>
What if I'm going on holidays? Can I go on leave?	<p>Holiday time is at the end of exams and over the Christmas/New Year break in December. Holiday leave is not permitted during the semester (UTS Foundation Studies, diploma, graduate certificate, undergraduate certificate) or block/term (Academic English course).</p>
Can I apply for leave?	<p>You may apply for leave (a break from your study) providing this does not impact on your future study plans. Permission is not automatic, you must request it from UTS College.</p> <p>If you need to take leave from your studies, you need to apply for approval before you can go on leave For the application process, please contact Student Centre or ask your Student Success Adviser.</p>

Question

How do I maximise my chances of academic success?

Answer

Follow these guidelines:

Attend all your scheduled classes

- Aim to have good attendance: it goes hand in hand with academic success. We also monitor your academic progress. For Academic English and UTS Foundation Studies students, a minimum 80% attendance rate is a requirement of your visa.

Commit to your studies

- It's called full-time study for a reason, so commit to studying 12 hours, per subject, per week. That's 35 to 40 hours for Standard and Extended streams, and up to 60 hours for Accelerated.

Make the most out of your Learning.Connected experience

- Do the pre-reading, participate in and out of class, and dedicate time for self-study. Find out more about how you'll [learn](#).

Maximise your academic performance by using our support services regularly.

- As an independent learner, it's up to you to decide what services you use and when, and how often you use them.
- All students are encouraged to use our study support services. It's the smart thing to do and the services are covered in your fees, so make the most of them.
- Your Student Success Advisers are also readily available to provide personalised support to you. Please contact them for assistance if you need help with any problem (personal or academic) that may impact your ability to study well. They are there for you.